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MEMORANDUM FOR: Director, National Foreign Assessment Center
Deputy Director for Science and Technology

FROM: John F. Blake
Deputy Director for Administration

SUBJECT: Length of Membership Tenure on Advisory
Panels

1. The length of membership tenure on advisory panels has been the subject of an exchange of correspondence with the Director. In a note dated 30 May 1978 (Attachment A), he stated that he would like a four-year limitation of membership on advisory boards and panels. In response a memorandum was forwarded to the Director requesting further guidance (Attachment B) along with copies of comments provided by the offices sponsoring advisory panels. He responded with the following note:

"...I feel strongly - want to ease in gently - nice letter to each chairman - new policy four-year terms with exceptions as necessary to transition smoothly over next 18 mos."

2. In view of the Director's position on this matter, would you please prepare appropriate correspondence to the chairman of your advisory panels advising them of the four-year membership limitation and the transition period.

3. CONSULTANTS, will be amended to include this limitation.

/s/John F. Blake

John F. Blake

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